



ARMY NATIONAL GUARD AGR VACANCY ANNOUNCEMENT
JOINT FORCE HEADQUARTERS-COLORADO
OFFICE OF THE ADJUTANT GENERAL
6848 South Revere Parkway
Centennial, Colorado 80112-6709

ANNOUNCEMENT NUMBER: 25-095

DATE: 18 Mar 25

CLOSING DATE: 25 Mar 25 (21:59 MDT)

POSITION TITLE, PARA LINE, MAXIMUM AUTHORIZED MILITARY GRADE AND MOS:
SR HUMAN RESOURCES NCO, PARA 103 LINE 02, E7, 42A

APPOINTMENT FACTORS: OFFICER() WARRANT OFFICER() ENLISTED(X)

LOCATION OF POSITION:

117 SP BN SPACE BN HHC, 1775 BARGER STREET BUILDING 6 FORT CARSON CO

WHO MAY APPLY:

Must be a current on-board AGR in the State of CO within the grade(s) of E6 and E7.

AREA OF CONSIDERATION: This position is open to the grades of **E6 to E7**.

INSTRUCTIONS FOR APPLYING: The documents listed below **ARE THE ONLY AUTHORIZED** documents to be submitted. If any of the required documents are not reasonably available to you, a brief letter will be submitted citing the documents missing with a short explanation necessary to certify the soldier as eligible. **Failure to do so may result in a finding of ineligibility and may cause the applicant to lose consideration for this position.**

1. NGB 34-1 (dated 20131111) must be complete with original signature and memos (Must submit explanation memos for yes selections except for question #9 and #17).
 2. Photocopy of last 5 NCOERs (must submit memorandums for gaps in NCOERS and service members with DOR less than 5 years).
 3. NGB Form 23b, RPAM Statement (National Guard only).
 4. Copy of all DD214's / NGB 22's showing all prior service.
 5. Security Clearance Verification Memo
 6. Medical Protection System Individual Medical Readiness (IMR) dated within the last 12 months.
 7. Copy of Soldier Talent Profile (STP) w/ ASVAB scores dated within 3 months.
 8. Individual Training Report (ITR) from DTMS showing passing ACFT and Height/Weight within the last six months
 9. Profiles must be attached if applicable. Pregnancy itself is not a disqualifier.
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POSITION COMPATIBILITY REQUIREMENTS:

The individual(s) must qualify for and be placed in the following compatible MOS/AOC: 42A

MINIMUM APPOINTMENT REQUIREMENTS:

1. Must be 42A MOS qualified.
 2. AGR Soldiers on initial tours are stabilized for the first 18 months and are ineligible to apply for this position.
 3. IAW AR 600-8-19 Current AGR Soldiers must have 18 Months in their current assignment if they were promoted to be eligible to apply for the lateral assignment.
 4. Must possess a current Secret clearance.
 5. PCS funds subject to availability.
 6. All application packets must be submitted online @ <https://ftsmcs.ngb.army.mil/Protected/Jobs>. Emailed packets will not be accepted, unless the applicant is deployed. If applicant is deployed, make sure you annotate on subject line of email (DEPLOYED) name and announcement number. Deployed applicants should send application emails to ng.co.coamg.list.agr@army.mil.
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BRIEF JOB DESCRIPTION:

Serves as the Senior Human Resources Personnel Management NCO for 117th Space Battalion consisting of over 100 Soldiers. Responsible for managing HR competencies; supervises and manages the processing and tracking of personnel actions, Awards, NCOERs, Promotions, Suspension of Favorable Actions, Military Pay, Medical tracking and processing, and strength reporting. Additionally, responsible for supervising HR actions for three subordinate UIC's by providing guidance and support for their Soldiers' readiness.

SELECTING SUPERVISOR:

MSG Jim Ettleman

CONTACT INFO:

SSG Alethe Garrow
(DSN) 250-1216
(Com) 720-250-1216
(Email) ng.co.coamg.list.agr@army.mil

EQUAL OPPORTUNITY:

The Colorado National Guard is an Equal Employment Opportunity Employer. Soldiers and Airmen will not be accessed, classified, trained, promoted, or otherwise managed on the basis of race, color, religion, sex, national origin, or reprisal.

